

PURCHASING REQUEST

February 17, 2022

It's time for our annual IT purchasing. This year, following our <u>Technology Plan</u>, we are set to replace all of our tablet computers, our cash registers, and 31 computers from 2017. When we wrote our tech plan in 2019, we estimated about \$31,000. With prices increasing last year, we budgeted \$40,000. Unfortunately, the continuing chip shortage has increased prices across the board, with desktop computer prices for low-end specs up 50%. I have tweaked numbers and options, but have been unable to get pricing that meets the goals of our plan while keeping the total under \$40,000. Nevertheless, I would still like to fulfill this year's goals of the plan if you'll permit going over budget on this line. Our unassigned fund balance can cover this difference, and next year we'll budget additional funds in case this chip shortage lasts another year, or prices don't actually fall.

From Square:

6 cash registers	\$ 4,800

From Insight Public Sector

23 iPads \$ 7,820

31 computers (29 desktops, 1 laptop, 1 server) \$33,500

Total Requested from Operating Budget: \$46,120

If you do not want to exceed the budget, we can go with an older cash register model (but still new to us) and postpone the laptop and server 1 more year. That would get us to just under \$40,000.

Submitted by John Rucker